San Pasqual Band of Mission Indians
Job Vacancy

Position Title: Facilities Maintenance	**Posting Date : October 8, 2026**
Position Reports to: Facilities Lead	**Employment Status: Non-Exempt**
Department: Public Works	**Internal Closing Date: October 16, 2026**

Position Summary

The Facilities Maintenance Worker performs a variety of routine and semiskilled tasks involving general maintenance of the San Pasqual Band of Mission Indians facilities, equipment, and grounds.

Principal Duties and Responsibilities

- Grounds maintenance including erosion control, raking, mowing, sprinkler repair, and making minor grounds and landscape irrigation repairs.
- Handyman maintenance such as: making routine plumbing repairs (example: repairing leaks, unplugging toilets and drains, etc.)
- Replacing light bulbs and fluorescent lights, and making electrical related repairs (example: replacing electrical receptacles, etc.)
- Performing routine carpentry work (example: minor paint jobs, installing doors, door stops, cabinet doors, tile, adjustable shelving, etc.)
- Making roof repairs
- Installing, screens, refrigerators, and ranges.
- Grading dirt areas; and operating trenchers and soil augers.
- More difficult or skilled work may be performed under the direct supervision of a Foreman.
- Sets up and removes tables and chairs to assist at work and community events.
- Moves heavy objects such as furniture when needed.
- Performs manual labor outdoors in temperature extremes for extended periods of time.
- Other assigned duties.

Qualifications and Skills

- Position requires driving. Must have a valid CA Driver's license and be able to be added on the Tribe's vehicle insurance plan.
- Must be able to tow and maneuver a trailer.
- General knowledge of landscaping or facilities preferred.
- Must be able to operate handheld equipment such as weed whacker, posthole digger, barbed wire stretcher, weed/fertilizer sprayer, saw, ladders, and other small equipment.
- Operates power-driven machinery such as a buffer, drill, and key machine to complete maintenance work. Uses equipment and tools such as hammers, screwdrivers, wrenches, drills, saws, trenchers, augers, and other tools commonly used to maintain facilities and associated equipment.

- Move objects (example: stoves, refrigerators, coolers, furniture, etc.) weighing up to 150 lbs. using a hand truck or pulley.
- Works with cleaning fluids, agents, chemicals, and paints using normal, routine, and protective equipment.
- At times may work at elevations greater than ten feet.
- Must be able to climbs ladders or steps to reach objects. Walk over rough, uneven, or rocky surfaces.
- Move debris, dirt, furniture, or other materials.
- Must be able to get supplies, tools and various equipment at Hardware and other stores and suppliers.
- Works in a variety of weather conditions while performing work. Must be able to handle outside heat.
- Must be able to work overtime if needed. Especially during rainstorms or extreme weather.
- Must be able to communicate well with the public, fellow employees, vendors, and community.
- Understands and follows verbal instructions.
- Ability to pass a pre-employment drug screening and participate in random drug testing thereafter.

Individuals interested in being considered for this position should email their resume to hr@sanpasqualtribe.org, apply online at https://www.paycomonline.net/v4/ats/web.php/portal/B8DA13884CDB5C1B3AA4580D7D4DD0B1/jobs/294730?jpt=fe23e4658f74b1d00f8051bdd9ce7eb0 , or submit their application in person or by mail to 16400 Kumeyaay Way, Valley Center, CA 92082.

In accordance with the San Pasqual Band of Mission Indians' Policies and Procedures, preference in hiring, transfers, and promotions shall be given to qualified applicants in the following order: 1. San Pasqual Band of Mission Indians Tribal Members. 2. Spouse of an enrolled Tribal Member who contributes to the household 3. San Pasqual Band of Mission Indians Lineal Descendants. 4. Other Native Americans 5. Non-Native Americans